

## PERSON SPECIFICATION

**Post Title:** Cook in Charge

**Post Number:**

ATTRIBUTES/REQUIREMENTS	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Education, Qualifications and Vocational Training	<ul style="list-style-type: none"> <li>• Food Safety Certificate Level 2 or equivalent</li> <li>• Food Preparation Certificate Level 2 or equivalent</li> <li>• Health &amp; Safety Certificate Level 2 or Equivalent</li> <li>• Willingness &amp; ability to obtain &amp;/or enhance qualifications &amp;/or training for development in this post</li> </ul>	<ul style="list-style-type: none"> <li>• Food Safety Certificate Level 3 or equivalent</li> <li>• Qualification relating to Customer Service, Staff Supervision, Nutrition &amp; Health</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Examination of Certificates</li> <li>• At Interview</li> </ul>
Relevant Experience	<ul style="list-style-type: none"> <li>• Hands-on experience in a supervisory capacity</li> </ul>	<ul style="list-style-type: none"> <li>• Work in kitchens in a supervisory role</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• References</li> <li>• Interview</li> </ul>
Knowledge And Skills	<ul style="list-style-type: none"> <li>• Clerical &amp; Numerate Skills</li> <li>• Sound background in practical catering skills</li> <li>• Good communicative skills</li> </ul>	<ul style="list-style-type: none"> <li>• Flair in specialist catering, e.g. functions</li> </ul>	<ul style="list-style-type: none"> <li>• Application Form</li> <li>• Interview</li> <li>• References</li> </ul>
Personal Characteristics	<ul style="list-style-type: none"> <li>• High level of personal hygiene</li> <li>• Patience/ability to work under pressure/sense of responsibility</li> <li>• Alert and responsive</li> <li>• Customer care awareness</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> <li>• References</li> </ul>
Physical Attributes	<ul style="list-style-type: none"> <li>• Drive/commitment</li> <li>• Must be able to meet the physical and travel/mobility requirements of the post (with or without reasonable adjustments)</li> </ul>	<ul style="list-style-type: none"> <li>• Ambition/humour/tact</li> </ul>	<ul style="list-style-type: none"> <li>• At Interview</li> </ul>
Additional Factors	<ul style="list-style-type: none"> <li>• Driving licence</li> </ul>		<ul style="list-style-type: none"> <li>• Examination of Licence</li> </ul>
<p><b>Contra-Indicators</b> Bitten nails – Pre existing skin condition</p>			